



January 15<sup>th</sup>, 2018

Happy New Year Leschi and Lakewood Boaters!

As we begin operations, we want to keep you updated on our progress and any relevant changes. These update emails will be posted on our website for future reference so that you will have a resource for common questions and updates. We will work to keep the site alive with the most pertinent information as we try and anticipate your questions.

We expect to have the new locks installed at the marinas and restrooms in mid-February, and to have the new parking passes at the same time. We will hand out your new access cards and passes in person, and have extra staff on hand to expedite this process. Stay tuned for the exact days and times. Please remember, your signed contract and insurance need to be on file before we can release your access card and parking pass.

The Lakewood office is being remodeled and should be completed by the end of the month. Craig, Jean, Mike and Alex are excited about the progress to date, and are looking forward to an improved facility. We are committed to improving your enjoyment of the marinas and will continue to make these types of upgrades in the coming months.

For those of you signed up for the Chexpedite service and provided the requisite documentation, your February billing should be processed by Chexpedite. For those of you that are not using Chexpedite, please ensure that your payments are made out to "**Marina Management**".

We are all thrilled to be a part of the Leschi and Lakewood community and look forward to the coming year. Thank you for your support!

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight Jones", written over a light blue circular stamp.

Dwight Jones  
Marina Management